

## **Job Title: Associate Immigration Attorney**

The Law Offices of Daniel Shanfield- Immigration Defense PC, is the Silicon Valley's leading immigration defense law firm. We defend immigrants facing deportation for criminal and civil immigration violations, help asylum seekers find refuge from persecution, and assist legal residents with criminal and immigration problems obtain U.S. citizenship. Our firm also assists immigrant crime victims and survivors of domestic violence in obtaining legal status, so they can get back on their feet and move on with their lives.

Our Downtown San Jose offices are currently seeking motivated candidates who are English-Spanish bilingual to apply for the position of Associate Immigration Attorney (full-time).

### **Responsibilities:**

- Represent clients before DHS, EOIR and DOS in family immigration, naturalization, U visa, asylum, I-751 waivers, VAWA matters, consular processing, 212(h), 212(i), I-212, unlawful presence and provisional waivers.
- Represent clients before the Immigration Courts and BIA in removal defense, all applications for immigration relief, criminal removal matters, custody and bond hearings, and contested removal cases.
- Prepare declarations, legal briefs, and letter briefs.
- Conduct client intake and consultations. Personally appear with clients before USCIS and the

Immigration Courts in San Jose, San Francisco, and occasionally in Southern and Central California.

- Maintain Reports on Client Caseload.
- Participate in community know-your-rights meetings.
- Other tasks as needed and as assigned by Firm management.

The ideal candidate will possess:

- J.D. from ABA certified law school with current Bar Membership in good standing. (Preferably California Bar).
- At least one year of experience as an attorney in family, removal, and immigration legal defense.
- Bilingual English-Spanish (written and spoken).
- A demonstrated commitment to immigrants' and civil rights issues.
- Outstanding interpersonal and advocacy skills, both oral and written.
- A strong desire to advance and grow professionally within the Firm and in the immigration legal community.
- Excellent organizational and planning skills to manage busy caseload.
- Proficiency in INSZoom or other immigration platform is a plus.